

Request for Dissemination of Research Results

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Institution]

[Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request your assistance in disseminating the results of my recent research study titled "[Insert Research Title]." The study explores [briefly describe the purpose and objectives of the research].

The key findings of the research indicate that [summarize significant findings]. I believe that sharing these results with a broader audience will contribute to [explain the potential impact or importance of the findings].

I would greatly appreciate your support in informing your network and considering the dissemination of this research through [suggest specific channels, e.g., newsletters, conferences, workshops, etc.]. Additionally, I would be happy to provide any materials needed, such as summaries, presentations, or articles.

Thank you for considering this request. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Institution]

[Your Email]

[Your Phone Number]