

Announcement: New Medication Administration Training Schedule

Dear Team,

We are pleased to announce a new schedule for our Medication Administration Training sessions. These sessions are essential for enhancing our skills and ensuring the best care for our patients.

Training Schedule:

- **Date:** January 15, 2024
- **Time:** 10:00 AM - 12:00 PM
- **Location:** Conference Room B

Please mark your calendars and make it a priority to attend. Your participation is vital to our commitment to safety and quality care.

If you have any questions or concerns, feel free to reach out to the training coordinator.

Thank you for your attention and dedication.

Best regards,

Your Health Care Team