

# Inquiry into Medication Delivery Failure

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally inquire about the recent failure in the delivery of my medication, which was scheduled to arrive on [insert delivery date]. The medication is crucial for managing my health condition, and the delay has caused significant concern for me.

Details of the order are as follows:

- Order Number: [Insert Order Number]
- Medication Name: [Insert Medication Name]
- Prescriber: [Insert Prescriber's Name]

I would appreciate it if you could provide an update on the status of my order and the reasons for the delay. Additionally, please inform me of the expected delivery date and any steps being taken to expedite the process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your City, State, Zip Code]

[Your Contact Information]