

Freelance Budget Outline

Date: [Insert Date]

Client Name: [Insert Client Name]

Project Title: [Insert Project Title]

Budget Breakdown

Item	Description	Cost
Hourly Rate	[Insert Description of Work]	[\$[Insert Amount]]
Materials	[Insert Description of Materials Needed]	[\$[Insert Amount]]
Additional Costs	[Insert Description of Any Additional Costs]	[\$[Insert Amount]]
Total		[\$[Insert Total Amount]]

Payment Terms

[Insert payment terms, e.g., 50% upfront, 50% upon completion]

Notes

[Insert any additional notes or considerations]

Thank you for considering my services. I look forward to working together!

Sincerely,

[Your Name]

[Your Contact Information]