

Letter of Notification for Product Launch

[Date]

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

[Regulatory Authority Name]

[Regulatory Authority Address]

[City, State, Zip Code]

Dear [Regulatory Authority Contact],

We are pleased to inform you that [Company Name] is set to launch our new pharmaceutical product, [Product Name], on [Launch Date]. This product has been developed to [brief description of the product purpose and therapeutic area].

As per the regulatory requirements, we have completed all necessary steps for compliance including [insert any relevant studies or approvals]. We have attached the required documentation for your reference and records.

[Product Name] will be available in the following formulations and dosages:

- [Formulation 1, Dosage]
- [Formulation 2, Dosage]

We are committed to ensuring the highest quality and safety standards with our products. For any inquiries or further information, please do not hesitate to contact us at [Your Email] or [Your Phone Number].

Thank you for your attention and support.

Sincerely,

[Your Name]

[Your Position]

[Company Name]