

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to propose a potential settlement regarding the ongoing patent disagreement between [Your Company/Your Name] and [Recipient's Company].

As we are aware, the patent in question is [Patent Number/Description]. In light of our recent discussions, I believe it is in the best interest of both parties to explore a resolution that avoids further litigation.

Below are the proposed terms of settlement:

- [Proposed Term 1]
- [Proposed Term 2]
- [Proposed Term 3]

I believe this proposal addresses both parties' concerns and could pave the way for a mutually beneficial agreement. I am open to discussing this proposal further and exploring any adjustments that may make the terms more acceptable.

Please feel free to contact me at your earliest convenience to discuss this matter further.

Thank you for your consideration.

Sincerely,
[Your Name]
[Your Position]
[Your Company]