Adverse Event Report Investigation Status Request

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to request an update on the investigation status of the adverse event report submitted on [Insert Submission Date] regarding [Brief Description of the Adverse Event].

As of today, we have not received any communication concerning the progress of the investigation, and we would appreciate any information you could provide regarding the current status and any estimated timeline for resolution.

Your prompt attention to this matter is greatly appreciated, as we are committed to ensuring the safety and well-being of our patients.

Thank you for your cooperation, and I look forward to your response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Phone Number]

[Your Email Address]