# **Engagement Letter for Clinical Trial Site Collaboration**

Date: [Insert Date]

To: [Site Principal Investigator's Name]

[Institution Name]

[Institution Address]

[City, State, ZIP]

Dear [Principal Investigator's Name],

We are pleased to extend our invitation for collaboration with [Sponsor/Organization Name] in the clinical trial titled "[Study Title]." This letter outlines the terms of our engagement as a clinical trial site.

#### **Engagement Overview**

The purpose of this engagement is to conduct the clinical trial in accordance with regulatory requirements, good clinical practices, and our established protocols.

#### Responsibilities

- The site will recruit and consent participants.
- The site will ensure compliance with study protocols.
- The site will report adverse events promptly.

### **Compensation**

[Detail compensation structure providing payments for subject recruitment, visits, and other relevant services.]

## **Duration of Engagement**

This engagement is expected to commence on [Start Date] and will continue until completion of the study or until terminated by either party with notice.

Please confirm your acceptance of this engagement by signing below.

Sincerely,	
[Your Name]	
[Your Position]	
[Sponsor/Organization Name]	
[Contact Information]	
Agreed and Accepted:	
[Principal Investigator's Name]	
[Date]	