

Interview Timing Confirmation

Dear [Candidate's Name],

Thank you for your application for the [Job Title] position at [Company Name]. We are pleased to invite you for an interview.

Interview Details

Date: [Date]

Time: [Time]

Location: [Interview Location or Virtual Link]

Additional Information

Please arrive 10 minutes early. If you have any questions or need to reschedule, feel free to reach out to us at [Contact Information].

We wish you the best of luck!

Sincerely,
[Your Name]
[Your Job Title]
[Company Name]