

Short-Term Recruitment Announcement

Dear [Colleagues/Team/Department],

We are excited to announce a short-term recruitment opportunity within our organization. We are seeking candidates for the position of [Job Title] to join our team for a period of [duration, e.g., 3 months].

Position Details:

- **Job Title:** [Job Title]
- **Duration:** [Start Date] to [End Date]
- **Location:** [Location or Remote]
- **Responsibilities:** [Brief description of key responsibilities]
- **Qualifications:** [Brief description of qualifications required]

If you are interested or know someone who fits the criteria, please send your applications and resumes to [email/contact information] by [application deadline].

Your cooperation in spreading the word is greatly appreciated.

Thank you!

Sincerely,

[Your Name]

[Your Position]

[Your Organization]