

# End-of-Year Recruiting Analysis

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: End-of-Year Recruiting Analysis Report

## Introduction

As we conclude the year [Insert Year], I would like to present an analysis of our recruiting efforts and outcomes.

## Recruitment Overview

- Total Positions Filled: [Insert Number]
- Total Applications Received: [Insert Number]
- Average Time to Hire: [Insert Duration]

## Source of Hires

Source	Number of Hires
Internal Referrals	[Insert Number]
Job Boards	[Insert Number]
Social Media	[Insert Number]

## Challenges and Opportunities

Throughout the year, we faced several challenges such as [Insert Challenges]. However, we also identified opportunities for growth in [Insert Opportunities].

## Conclusion

In conclusion, our recruitment strategies have yielded positive results, but we can enhance our approach moving forward. I look forward to discussing these insights in our upcoming meeting.

Thank you for your attention.

Sincerely,

[Your Name]

[Your Job Title]

[Your Contact Information]