

Job Offer Negotiation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Hiring Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Subject: Negotiation of Job Offer for [Job Title]

Dear [Hiring Manager's Name],

Thank you for offering me the position of [Job Title] with [Company Name]. I am excited about the opportunity to join your team and contribute to the company's success.

After reviewing the terms of the offer, I would like to discuss the following aspects:

- **Salary:** Based on my research and the industry standards, I believe a salary of [Desired Salary] would be more aligned with my experience and the value I will bring to [Company Name].
- **Benefits:** I would appreciate the opportunity to review the benefits package in more detail, especially regarding [specific benefits you want to discuss].
- **Start Date:** I would prefer a start date of [Proposed Start Date] to allow for a smooth transition.

I am confident that we can come to an agreement that reflects the mutual value in this relationship. I look forward to your response and hope we can discuss this further.

Thank you for considering my requests.

Sincerely,

[Your Name]