

# Follow-Up on Role-Specific Training Outcomes

Dear [Recipient's Name],

I hope this message finds you well. I wanted to follow up regarding the role-specific training program that took place on [Date]. We are eager to hear your feedback and assess the outcomes of the training.

Specifically, we would like to know:

- How well do you feel the training met the objectives outlined?
- What skills or knowledge do you believe were most beneficial?
- Are there any areas where you feel the training could be improved?
- Do you feel better equipped to perform your role after the training?

Your insights are invaluable as we strive to enhance our training programs and ensure they meet the needs of our team.

Thank you for your time, and I look forward to your feedback.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company]