

Service Agreement for Recruitment Consultancy

Agreement Date: [Insert Date]

Client: [Client Name]

Address: [Client Address]

Consultant: [Consultant Name]

Address: [Consultant Address]

1. Services Provided

The Consultant agrees to provide recruitment consultancy services, including but not limited to:

- Job analysis and description creation
- Candidates sourcing and screening
- Interview coordination and feedback

2. Fees and Payment Terms

The Client shall pay the Consultant a fee of [Insert Fee] upon successful placement of a candidate.

3. Duration

This agreement will commence on [Insert Start Date] and will continue until [Insert End Date] or until terminated by either party with [Insert Notice Period] notice.

4. Confidentiality

Both parties agree to maintain confidentiality regarding all proprietary information exchanged during the term of this agreement.

5. Governing Law

This agreement shall be governed by the laws of [Insert Jurisdiction].

6. Signatures

By signing below, both parties agree to the terms outlined in this Service Agreement.

[Client Name]

Date: _____

[Consultant Name]

Date: _____