

# Participation Request for Job Fair Exhibitors

Date: [Insert Date]

Dear [Exhibitor's Name],

We are pleased to announce the upcoming Job Fair scheduled for [Insert Date] at [Insert Venue]. This event aims to connect employers with potential candidates and promote job opportunities in our community.

We would like to invite your organization to participate as an exhibitor at this event. As an exhibitor, you will have the opportunity to:

- Showcase your company and job openings
- Network with potential candidates
- Participate in workshops and panel discussions

To confirm your participation, please fill out the attached registration form and return it by [Insert Deadline]. For further information, feel free to contact us at [Insert Contact Information].

We look forward to partnering with you for a successful Job Fair!

Best regards,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]