

Dear [Applicant's Name],

Thank you for your interest in the [Job Title] position at [Company Name]. We appreciate the time you invested in the recruitment process.

We would like to provide you with an update on the status of your application. We are currently in the process of reviewing all applications and anticipate concluding this phase by [Date].

Should your qualifications align with our requirements, we will reach out to you for the next steps in the interview process.

Thank you for your patience and understanding. If you have any questions, please feel free to reach out.

Best regards,

[Your Name]
[Your Job Title]
[Company Name]
[Contact Information]