Candidate Progress Notification

Dear [Candidate's Name],

We are pleased to inform you that you have made progress in the recruitment process for the [Job Title] position at [Company Name].

Your application has been reviewed, and we are impressed with your qualifications and experience. We would like to invite you to the next stage, which includes [details about the next step, such as an interview, assessment, etc.].

The details are as follows:

Date: [Date] Time: [Time]

• Location: [Location/Virtual Link]

Please confirm your availability for this meeting at your earliest convenience.

Thank you for your continued interest in [Company Name]. We look forward to your response.

Best Regards,

[Your Name]
[Your Job Title]
[Company Name]
[Contact Information]