

Disappointment Letter

Dear [Applicant's Name],

Thank you for your recent application for the [Position Title] at [Company Name]. We appreciate the time and effort you put into the screening process.

After careful consideration, we regret to inform you that we will not be moving forward with your application at this time. While your qualifications are impressive, we have decided to pursue other candidates whose experiences more closely match our needs for this position.

We encourage you to apply for future openings that match your skills and experience, as we were genuinely impressed by your profile.

Thank you once again for your interest in [Company Name] and we wish you all the best in your job search.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]