

Employment Contract Acceptance

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Employer's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally accept the position of [Job Title] at [Company Name] as outlined in the employment contract dated [Contract Date]. I appreciate the offer and am excited to join your team.

I understand that my starting salary will be [Salary Amount] and my start date will be [Start Date]. I am looking forward to contributing to the success of the company.

Thank you for this opportunity. Please let me know if you need any further information or documentation from my side.

Sincerely,

[Your Name]