Background Check Consent for Employment

Date: [Insert Date]
To: [Employer's Name]
[Company Name]
[Company Address]
[City, State, Zip Code]
Dear [Employer's Name],
I, [Your Full Name], hereby authorize [Company Name] to conduct a background check as part of the employment process. I understand that this background check may include, but is not limited to, a review of my criminal record, employment history, education verification, and any other relevant information as permitted by law.
I understand that I have the right to request details about the nature and scope of the background check and that I will be informed of any adverse action taken based on the results from this report.
By signing below, I confirm that the information provided is true and accurate to the best of my knowledge and that I consent to the background check as described above.
Sincerely,
[Your Signature]
[Your Printed Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]