

Background Check Consent Acknowledgment

Date: [Insert Date]

Dear [Applicant's Name],

We acknowledge receipt of your consent for conducting a background check as part of our hiring process. Your willingness to allow us to verify your background information is greatly appreciated.

Please be assured that all information obtained will be handled with strict confidentiality and will only be used for employment-related purposes.

If you have any questions or concerns, feel free to reach out to us.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Address]

[Company Phone Number]