

Dear [Candidate's Name],

We are pleased to inform you that you have been shortlisted for an interview for the [Job Title] position at [Company Name]. We would like to schedule a discussion to get to know you better.

We propose the following dates and times for your interview:

- [Date & Time Option 1]
- [Date & Time Option 2]
- [Date & Time Option 3]

Please let us know your preferred time from the options above, or suggest an alternative that works for you.

We look forward to speaking with you.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]