

# Withdrawal of Permit Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Department/Agency Name]

[Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to formally withdraw my request for a mineral extraction permit, submitted on [original submission date], for the property located at [property address or description].

After careful consideration, I have decided to pursue alternative options and will no longer require the permit. Please confirm the withdrawal of my request at your earliest convenience.

Thank you for your understanding. If you have any questions or require further information, please feel free to contact me.

Sincerely,

[Your Name]