

Letter of Application for Renewal of Commercial Fishing License

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Department/Agency Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to request the renewal of my commercial fishing license, which is set to expire on [expiration date]. My license number is [license number].

Over the past [number of years], I have been actively engaged in commercial fishing and have maintained compliance with all regulations. I intend to continue operating my business responsibly and sustainably.

Enclosed with this letter are the necessary documents required for the renewal process, including [list any documents, e.g., proof of residency, previous license, etc.].

I would appreciate your prompt attention to my application, and I look forward to your positive response. Thank you for your assistance.

Sincerely,

[Your Name]

[Your Signature]