Notification of Dairy Distribution Permit Submission

Date: [Insert Date]
[Recipient's Name]
[Recipient's Address]
Dear [Recipient's Name],
We are writing to inform you that we have submitted our application for a Dairy Distribution Permit to [Relevant Authority/Department] on [Submission Date]. This permit is essential for our operations and ensures compliance with regulations set forth by the appropriate governing bodies.
The submitted documents include:
 Application Form Proof of Facility Compliance Quality Control Procedures Insurance Certificates
We appreciate your attention to this matter and look forward to your timely processing of our application. Should you require any additional information or documentation, please do not hesitate to contact us at [Your Phone Number] or [Your Email Address].
Thank you for your support.
Sincerely,
[Your Name]
[Your Position]
[Your Company Name]
[Your Company Address]