

Locksmith License Verification Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the verification of the locksmith license held by [Locksmith's Name/Business Name], whose license number is [License Number]. As part of due diligence, I would like to confirm the validity and status of this license.

Could you please provide the necessary information regarding the aforementioned locksmith, including any record of complaints or disciplinary actions? Your assistance in this matter is greatly appreciated.

Thank you for your attention to this request. I look forward to your timely response.

Sincerely,

[Your Name]