

Locksmith License Renewal Request

Date: _____

To Whom It May Concern,

I am writing to formally request the renewal of my locksmith license, which is set to expire on _____ . My current license number is _____ .

I have been operating as a licensed locksmith since _____ , and I have always adhered to the laws and regulations pertinent to the profession. I continue to prioritize the safety and security of my clients and community.

Attached are the necessary documents for the renewal process, including:

- Completed renewal application form
- Copy of current locksmith license
- Proof of continuing education
- Payment for renewal fees

Thank you for your attention to this matter. I look forward to your prompt response regarding the status of my license renewal.

Sincerely,

Your Name
Your Address
City, State, Zip Code
Your Phone Number
Your Email Address