

Notification for Heritage Site Activity License Renewal

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We are writing to inform you that the activity license for [Activity/Heritage Site Name] is due for renewal. In accordance with our regulations, we must ensure that all activities conducted at the heritage site comply with the established guidelines and contribute positively to its preservation.

Please submit the renewal application along with any required documentation by [Insert Deadline Date]. Failure to renew by the deadline may result in the suspension of your activities at the site.

If you have any questions or require further information, please do not hesitate to contact us at [Contact Information].

Thank you for your cooperation and dedication to conserving our heritage.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]