

Inquiry Letter for Vehicle Import Permit Status

Date: [Insert Date]

To,
The Controller,
[Department Name],
[Office Address],
[City, State, Zip Code]

Subject: Inquiry Regarding Vehicle Import Permit Status

Dear [Controller's Name],

I hope this message finds you well. I am writing to inquire about the status of my vehicle import permit application, which I submitted on [Insert Submission Date] under reference number [Insert Reference Number].

As I have not yet received any updates, I would appreciate it if you could provide information regarding the current status of my application. Additionally, if any further documentation or action is required from my side, please let me know at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]