

Confirmation of Media Production License

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We are pleased to inform you that your application for a media production license has been successfully processed. This letter serves as a formal confirmation of your license for the production of media content.

License Number: [Insert License Number]

Effective Date: [Insert Effective Date]

Expiry Date: [Insert Expiry Date]

We appreciate your dedication to adhering to the guidelines and regulations outlined in our media production policies. Should you have any questions or require further assistance, please do not hesitate to contact us.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Company/Organization Name]

[Contact Information]