

# Temporary Liquor License Request

Date: [Insert Date]

To: [Insert Recipient's Name]

[Insert Recipient's Title]

[Insert Recipient's Organization]

[Insert Recipient's Address]

Dear [Insert Recipient's Name],

I am writing to request a temporary liquor license for an upcoming food and drink pairings event scheduled to take place on [Insert Event Date] at [Insert Event Venue]. This event aims to enhance the culinary experience of our guests through expert pairings of food and beverages.

Event Details:

- **Date:** [Insert Event Date]
- **Time:** [Insert Start Time] to [Insert End Time]
- **Location:** [Insert Venue Name and Address]
- **Expected Attendance:** [Insert Estimated Number of Guests]

The event will feature a curated selection of beverages, which will be paired with gourmet dishes prepared by various chefs. Responsible service of alcohol will be strictly enforced to ensure the safety and enjoyment of all attendees.

We appreciate your consideration of our request for a temporary liquor license and look forward to your positive response. Should you require any further information or documentation, please do not hesitate to contact me at [Insert Your Phone Number] or [Insert Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Insert Your Name]

[Insert Your Title]

[Insert Your Organization]

[Insert Your Address]