

Temporary Liquor License Request Letter

Date: [Insert Date]

[Your Name]

[Your Title/Position]

[Your Organization/Business Name]

[Your Organization/Business Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I am writing to formally request a temporary liquor license for our participation in the upcoming [Name of Festival] scheduled to take place on [Dates of Festival] at [Location of Festival]. As a [type of business or organization], we aim to enhance the festival experience by providing [brief description of offerings, e.g., craft beers, local wines, etc.].

The event is expected to attract a large crowd, and we believe our participation will not only bring value to the festival but also comply with all necessary regulations and requirements for selling alcoholic beverages.

We assure you that all responsible serving practices will be strictly followed, and we will adhere to all local laws and regulations regarding the sale of alcohol. We are committed to ensuring the safety and enjoyment of all festival attendees.

Attached are the necessary documents required for the application of the temporary liquor license, including [list any attached documents, e.g., identification, proof of insurance, etc.].

Thank you for considering our request. We look forward to your positive response and are enthusiastic about the opportunity to contribute to this wonderful community event.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Organization/Business Name]