

# Letter of Clarification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Aviation Authority/Organization Name]

[Address]

[City, State, ZIP Code]

## **Subject: Clarification on Pilot's License Eligibility**

Dear [Recipient's Name],

I hope this message finds you well. I am writing to seek clarification regarding the eligibility requirements for obtaining a pilot's license as outlined by your office. My name is [Your Name], and I am currently in the process of applying for a [Specific Type of Pilot's License].

Recently, I encountered some information that raised questions about [specific eligibility criteria or regulation]. I would appreciate it if you could provide detailed clarification on the following points:

- [First Point of Clarification]
- [Second Point of Clarification]
- [Third Point of Clarification]

Understanding these points will greatly assist me in ensuring that my application meets all necessary criteria. Thank you for your attention to this matter, and I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]