

Service Acknowledgment

Date: [Insert Date]

To,

[Client's Name]

[Client's Address]

[City, State, ZIP Code]

Dear [Client's Name],

Thank you for choosing my freelance services for [specific service]. This letter serves as an acknowledgment of our agreement and the services to be provided.

Details of the service rendered:

- **Service Description:** [Description of the service]
- **Agreed Price:** [Agreed amount]
- **Delivery Date:** [Expected completion date]

I appreciate the opportunity to work with you and am committed to delivering quality work. Please feel free to reach out with any questions or further information you may need.

Thank you once again for your trust in my services.

Sincerely,

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]