

# Scaffolding Certification Request

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Company Address]

[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to formally request certification for scaffolding as part of our ongoing commitment to ensuring safety and compliance on our job sites. We have successfully completed scaffolding training and have implemented the required safety standards.

Details of the request include the following:

- Training Personnel: [Name(s)]
- Training Date: [Date]
- Location of Training: [Location]

We believe obtaining this certification will enhance our safety protocols and demonstrate our dedication to high standards in construction practices. We appreciate your consideration of this request and look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]