

# Demolition Permit Application

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]

[City/County Building Department Name]

[Department Address]

[City, State, Zip Code]

Dear [Building Department Official's Name],

I am writing to formally apply for a demolition permit for a renovation project located at [Project Address]. The scope of the renovation includes the removal of [specific structures or sections to be demolished].

The demolition is scheduled to commence on [Start Date] and will be conducted in compliance with all relevant safety and environmental regulations. I have attached the necessary documentation, including:

- Site Plan
- Scope of Work
- Proof of Ownership
- Asbestos Survey (if applicable)

Please let me know if any additional information or permits are required. I appreciate your attention to this matter and look forward to your prompt response.

Thank you.

Sincerely,

[Your Name]