Termination of Private Investigator License

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Licensing Authority Name]

[Authority Address]

[City, State, Zip Code]

Dear [Licensing Authority],

I am writing to formally notify you of the termination of my private investigator license, [License Number], effective immediately. I hereby request that you process this termination and update your records accordingly.

Thank you for your attention to this matter. I would appreciate receiving confirmation of the termination of my license at your earliest convenience.

Sincerely,

[Your Name]