Inquiry About Private Investigator License Status

Date: [Insert Date]
[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Recipient's Name]
[Agency/Organization Name]
[Address]
[City, State, Zip Code]
Dear [Recipient's Name],
I hope this message finds you well. I am writing to inquire about the status of my private investigator license application submitted on [Insert Submission Date]. I am eager to know if my application has been processed and if there are any further steps needed from my side.
Thank you for your attention to this matter. I look forward to your prompt response.
Sincerely,
[Your Name]