

# Kennel License Renewal Notice

Date: [Insert Date]

To: [Licensee's Name]

[Licensee's Address]

[City, State, Zip Code]

Dear [Licensee's Name],

This is a reminder that your kennel license, number [License Number], is set to expire on [Expiration Date]. To continue operating without interruption, please submit your renewal application and the associated fees by the expiration date.

You can obtain the renewal application form from [Website or Office Location]. If you have any questions or need assistance, feel free to contact us at [Contact Information].

Thank you for your attention to this matter and for your continued commitment to responsible pet ownership.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]