

Application for Kennel License Renewal

Date: [Insert Date]

To Whom It May Concern,

I am writing to formally request the renewal of my kennel license, which is set to expire on [Insert Expiry Date]. My current license number is [Insert License Number].

I have been operating my kennel at the following address: [Insert Address], and I have adhered to all regulations and requirements set forth by the relevant authorities. During the past year, I have successfully cared for and rehomed [Insert Number] dogs without incident.

Please find attached the required documents, including proof of vaccinations and health records for the animals in my care, as well as the completed renewal application form.

I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your consideration.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]