

# Taxi Operator License Renewal Request

Date: [Insert Date]

To Whom It May Concern,

I am writing to request the renewal of my taxi operator license, which is set to expire on [Insert Expiry Date]. My current license number is [Insert License Number].

Over the past year, I have maintained all necessary compliance with local regulations and have been committed to providing safe and reliable transportation services to the community.

Attached are the required documents and fees for the renewal process:

- Completed renewal application form
- Copy of my current driver's license
- Proof of insurance
- Payment receipt for renewal fee

Please let me know if any additional information is required.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]