

Application for Renewal of Taxi Driver License

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Licensing Authority Name]

[Authority Address]

[City, State, Zip Code]

Dear [Licensing Authority Name],

I am writing to formally request the renewal of my taxi driver license, which is set to expire on [Insert Expiration Date]. My license number is [Insert License Number]. I have been a licensed taxi driver for [Insert Duration] and have maintained a clean driving record and adhered to all regulations.

Enclosed with this application are the required documents including:

- Completed renewal application form
- Copy of current taxi driver license
- Proof of completion of defensive driving course
- Payment for renewal fee

I appreciate your assistance in processing my renewal application as promptly as possible to avoid any disruption in my driving services. Should you require any additional information, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]