

Resignation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Brokerage Firm Name]

[Brokerage Address]

[City, State, Zip Code]

Dear [Broker's Name],

I am writing to formally resign from my position as a real estate broker at [Brokerage Firm Name], effective [Last Working Day, typically two weeks from the date above].

This decision was not easy and took a lot of consideration. However, after careful thought, I have decided to pursue a different opportunity that aligns with my career goals.

I am grateful for the support and opportunities I have received during my time here. I appreciate the chance to work with an outstanding team and valuable clients.

Please let me know how I can assist during the transition period. I hope to stay in touch and wish the firm continued success.

Thank you again for everything.

Sincerely,

[Your Name]