

# Daycare License Application for Toddler Program

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

To Whom It May Concern,

I am writing to formally request a license for operating a toddler program at my daycare facility located at [Insert Facility Address]. As an experienced childcare provider with a passion for early childhood education, I am committed to creating a safe and nurturing environment for children aged [insert age range].

Our program is designed to foster the physical, emotional, and social development of toddlers through engaging activities tailored to their developmental needs. We have prepared the necessary documentation, including our curriculum outline, safety protocols, and staff qualifications, which we are eager to submit for your review.

Please let me know the next steps in the application process and if there are any additional requirements that I need to fulfill. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for considering my application.

Sincerely,

[Your Name]

[Your Title/Position]

[Daycare Name]