

Daycare License Application for Special Needs Services

Date: [Insert Date]

To Whom It May Concern,

I am writing to formally apply for a daycare license to provide specialized services for children with special needs at [Your Daycare Name], located at [Your Address]. Our mission is to create an inclusive, nurturing environment that supports the unique requirements of these children.

We are committed to offering the following services:

- Individualized educational plans
- Qualified staff trained in special education
- Access to therapy services
- Adaptive equipment and resources

Enclosed with this letter are the required documents, including:

- Completed application form
- Proof of background checks for all staff
- Facility safety inspections
- Detailed program curriculum

We believe that every child deserves the opportunity to thrive, and we hope to collaborate with your office in making this vision a reality. Thank you for considering this application. We look forward to your response.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Daycare Name]

[Your Phone Number]

[Your Email Address]