

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on the submission of my transportation license application sent on [Submission Date]. I wanted to ensure that all required documentation was received and inquire about the current status of my application.

Understanding the importance of this license, I appreciate your attention to this matter. If there are any additional requirements or updates regarding my application, please let me know.

Thank you for your time and assistance. I look forward to your response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Address]