

Follow-Up on Certification Exam Application

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on my application for the [Certification Name] exam, which I submitted on [Submission Date]. As the exam date approaches, I want to ensure that my application is being processed and to inquire about any updates regarding my status.

If there are any additional documents or information required from my side, please let me know. I appreciate your assistance in this matter and look forward to your prompt response.

Thank you for your attention.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Address]