

Letter of Appeal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Agency Name]

[Agency Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to formally appeal the decision to deny my application for an employment agency license, as communicated to me on [date of denial notice].

I believe that this decision may have been based on [briefly explain reason for denial, if known], and I would like to provide additional context and information that may change your perspective on this matter.

[Include specific reasons, supporting documents, or clarifications that support your appeal.]

My commitment to operating an employment agency in compliance with all relevant laws and regulations remains steadfast. I am dedicated to promoting fair and ethical practices in the employment sector.

I respectfully request a reconsideration of my application based on the information provided above, and I am open to any further discussion that may help resolve this matter.

Thank you for your attention to my appeal. I look forward to your timely response.

Sincerely,

[Your Name]