

Freelance Service Availability

Dear [Client's Name],

I hope this message finds you well. I am writing to inform you of my availability for freelance projects in the upcoming weeks.

As a [Your Profession], I specialize in [List your key services or skills]. I am currently available to take on new projects, and I am excited about the possibility of collaborating with you.

My current availability is as follows:

- Monday to Friday: [Your Available Hours]
- Weekends: [Your Available Hours, if applicable]

If you have any projects in mind or would like to discuss potential opportunities, please do not hesitate to reach out. I look forward to hearing from you!

Best regards,

[Your Name]

[Your Contact Information]

[Your Website or Portfolio URL]