

Freelance Client Meeting Schedule

Dear [Client's Name],

I hope this message finds you well. I would like to schedule a meeting to discuss our ongoing project and any updates you may have.

Proposed Meeting Times:

- [Date & Time - Option 1]
- [Date & Time - Option 2]
- [Date & Time - Option 3]

Please let me know which option works best for you or if there are other times that you would prefer.

Looking forward to your response.

Best regards,

[Your Name]

[Your Contact Information]